



# ADVANCED LEGAL PROJECT MANAGEMENT

## Course Overview:

This 3-day practical hands-on training course is focused on developing your knowledge and skills to perform in the role of Legal Project Manager who plans and leads legal matters or internal legal projects.

## Who Should Attend:

- Lawyers;
- Project Managers (not legally qualified);
- Practice Managers;
- Other Legal Professionals; and
- Legal Consultants and Trainers.

## Alignment to the Global IILPM Certification:

This course enables you to achieve the **Legal Project Practitioner™ (LPP)** certification that is a 5-year globally-recognised certification that reflects the practitioner competency of a Legal Project Manager. Certification costs US\$177.

To gain the LPP certification, you must have one or more of the following:

- be a qualified lawyer;
- working in a law firm for at least one year;
- working with internal legal counsel for at least one year; and/or
- working with law firms in the capacity of an advisor, consultant or trainer for at least one year.

## Gaining a Diploma Qualification:

On completing this course, you can progress the required workplace evidence to gain the internationally-recognised **Diploma of Project Management**. The application cost is US\$947.

This course is available in face-to-face public or inhouse customised programs, as well as eLearning formats.

## Course Contents:

### Day 1

- Introduction to Legal Project Management
- IILPM LPM Framework
- Legal Matter Scoping
- Work Breakdown Structure
- Legal Matter Scheduling
- IILPM Pricing Framework
- Legal Matter Costing
- Client Pricing Options

### Day 2

- Legal Matter Human Resourcing
- Quality Management
- Risk Management
- Stakeholder Analysis
- Stakeholder Engagement
- Communication Management
- Managing Legal Matter Delivery
- Matter Progress Tracking
- Issues Management
- Closing the Legal Matter

### Day 3

- Variation (Change) Management
- Lessons Learnt Management
- Legal Project Management Office Function
- Legal Design Thinking
- Lean and Process Improvement
- Technology and Artificial Intelligence
- Agile Project Management
- Legal Project Team Dynamics
- Legal Team Professional Development
- Legal Team Behavioural Performance
- Leadership Skills